

Tip Sheet: Making a Child-Focused Referral to SUCCESS

Young children engage in the classroom environment in a variety of ways. As educators, your goal is to promote all children's development and emerging skills in the classroom. However, there are times when it can be hard to know the best way to support a child. SUCCESS can help. SUCCESS is a free service that pairs early learning programs with an Early Childhood Mental Health Consultant to support the social, emotional, and behavioral health needs of identified children. The following tips can help you determine whether a referral to SUCCESS is right for your program and navigate the SUCCESS referral process.

A referral to SUCCESS might be a good fit for you, the child, and the child's family if:

- You or the child's family is concerned about a child's social, emotional, or behavioral development.
- A child's functioning is impacting their ability to learn or to get along with classmates and teachers.
- Teachers and/or families are stressed by a child's developmental, emotional, or behavioral needs.
- Your program and a child's family would like help developing a plan to address this child's needs in the classroom and at home.

Families are important partners in the consultation process and must agree to SUCCESS participation.

If you and the family determine that accessing additional resources and supports for the child will be beneficial, consider the following when discussing a referral to SUCCESS.

- 1. Review the brochure together:** Discuss the goals of SUCCESS and the types of services offered. It is important to note that SUCCESS services begin with staff and family conversations, a classroom observation, and caregivers completing questionnaires. After this information is collected, the consultant provides feedback and recommendations to families and your program. Short-term follow-up supports are also available to families and programs to integrate recommendations.
- 2. Review the Family Agreement Form:** Give the family a copy of the form to read and sign if they agree to participate. Explain that by signing the form, the family gives permission for SUCCESS services and for the early learning program to provide information about their child to SUCCESS.
- 3. Make a plan for next steps:** If the family agrees to participate in SUCCESS, let them know what the next steps will be.
 - Early learning program will contact SUCCESS to provide information and submit the referral paperwork.
 - Referral paperwork can be submitted by fax (401-793-8799) or email (success@brownhealth.org).
 - The SUCCESS Intake Coordinator will call you to gather brief information about the child and the reason(s) you are making a referral.
 - SUCCESS consultation will be scheduled.

**To learn more about our services or to make a referral, please contact us at
401.793.8700.**